

**CABINET**  
**Wednesday, 13**  
**September 2017**  
**Decision notice**  
 (including Key Decisions)



**Notice dated: 14 September 2017**

Issued to the chairman and members of the scrutiny committee and other councillors for information. This notice is available for public inspection.

**This notice is issued in accordance with cabinet procedure rule 9 of the council's constitution. Key decisions are indicated with other decisions listed for information.**

**Key decisions will be implemented after the expiry of 5 working days from the date of this notice unless "called-in" under the provisions of the council's scrutiny procedure rules or implemented sooner by reason of urgency.**

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages in the council's website:-

<http://www.eastbourne.gov.uk/council/meetings/cabinet>

**DECISIONS:**

<b>Item No</b>	<b>Matter:</b>	<b>Decision:</b> 'KEY' if key decision 'BPF' if budget and policy framework	<b>Reasons if Key decision:</b>
4	Corporate performance - Quarter 1, 2017-18 (KD).	<b>(KEY)</b> i) Achievements and progress against priorities for 2017/18 noted; ii) General Fund, HRA and Collection Fund financial performance for the quarter ended June 2017 agreed; iii) The virements agreed; iv) Amended capital programme agreed (appendix 4 of report); vi) Treasury Management performance agreed (section 5 in part B of report).	As given in the report to Cabinet.
5	Joint transformation programme - update (KD).	<b>(KEY)</b> Progress made in developing the Phase Two proposals as well as the wider programme and decisions made by the Programme Board noted.	As given in the report to Cabinet.

6	Eastbourne business improvement district (BID) (KD).	<p><b>(KEY)</b> (1) Amended Business Improvement District Business Plan (appendix 1 of report) approved; (2) The Chief Executive, in liaison with the Deputy Leader of the Council and the BID company, given delegated authority to determine the most appropriate timeline for the ballot to take place; (3) That, subject to (2) above; (a) The Council's Returning Officer (as 'ballot holder') be instructed to proceed with the ballot and require the lead officer for revenues, benefits and service support to supply up to date rating list information in suitable format to the ballot contractor. (b) The Chief Finance Officer given delegated authority – (i) to determine the statement of baseline services and baseline agreement and to review the agreement annually; and (ii) if the ballot is successful, to operate a BID revenue account and pass over relevant monies to the BID company. (c) Expected costs of the ballot (c.£3,500) will be met by the council. (d) The Director of Service Delivery be given delegated authority – (i) to approve the BID operating agreement; (ii) to vote in favour of the BID in respect of business hereditaments held by the council within the BID area; and (iii) if the ballot is successful, to administer, bill, collect and enforce levies under the BID scheme. (e) Note that the council's Returning Officer is permitted to delegate his responsibilities to others and that he has engaged the services of Electoral Reform Services Ltd to undertake the ballot on his behalf. (f) Agree that the initial 'one-off' software costs required to collect the BID levy (c.£20,000) will be met by the council. (g) Note that the council's reasonable costs of collecting the levy and the associated financial management costs will be recoverable from the BID levy monies (paragraph 8.4 of the report to Cabinet on 22 March 2017).</p>	As given in the report to Cabinet.
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7	Affordable housing supplementary planning document (SPD) (BPF).	<b>(BPF)</b> (1) Affordable Housing SPD (appendix 3 of report) endorsed and recommended for adoption by Full Council; (2) Revocation of the Affordable Housing Implementation Technical Note (adopted 2013) (appendix 4 of report) endorsed and recommended to Full Council; (3) Delegate authority to the Director of Regeneration and Planning in consultation with the Cabinet portfolio holder to make any minor or technical adjustments found necessary in the Affordable Housing SPD before being presented to Full Council.	As given in the report to Cabinet.
8	Housing allocations policy (KD).	<b>(KEY)</b> (1) Housing Allocations Policy adopted (appendix A of report); (2) Revocation of the previous Housing allocations Policy (adopted 2014) (appendix B of report); (3) Delegate authority to the Director of Service Delivery in consultation with the Cabinet portfolio holder to make any minor or technical adjustments found necessary in the Housing Allocations Policy.	As given in the report to Cabinet.
9	Community housing fund (KDGE).	<b>(KDGE)</b> (1) Use Community Housing Funds allocated by Government to (a) approve a grant of £50,000 to Action in Rural Sussex (AiRS) to set up a Sussex Wide Community Housing Hub, (b) approve funding of £25,000 for Eastbourne Borough Council's share of a post jointly funded with Lewes District Council to facilitate the Community Housing Fund (CHF). (c) Note following expenditure of items 1 and 2 above that Eastbourne Borough Council have £290,894 available to deliver further community led housing initiatives; (2) Grant delegated authority to the Director of Service Delivery in consultation with the portfolio holder to take all steps necessary for and incidental to the implementation of recommendations 1(a) and (b) above; and to allocate the uncommitted sum of £290,894 on such community led housing initiatives as they consider appropriate.	As given in the report to Cabinet.

**Confidential items (public summary information only):**

*Information relating to the financial or business affairs of a particular person (including the authority holding that information) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings are exempt information under Access to Information and Freedom of Information Rules).*

12	Redundancy and redeployment policy -update.	Update report on position of employees currently subject to the procedure noted.	
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**Inspection of background papers** – Please see contact details listed in each report.

**Further Information** – The forward plan of key decisions, councillor contact details, committee membership lists and other related information are available from Local Democracy.

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